

GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

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MINUTES BOARD OF DIRECTORS REGULAR MEETING July 19, 2007

CALL REGULAR MEETING TO ORDER: The Regular Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Woren at 7:40 p.m.

ROLL CALL: Attending Directors: President Leonard Woren, Vice President Fran Pollard, Secretary Ric Lohman, Treasurer Gael Erickson, and Board Member Matthew Clark.

GENERAL PUBLIC PARTICIPATION

None.

ACTION AGENDA

- 1. PUBLIC HEARING: Consideration of a Resolution Adopting the Sewer Service Charge Report for Fiscal year 2007-2008 and the Delinquent Garbage Account Report for Fiscal Year 2006-2007, and Authorizing the Collection of Said Charges on the San Mateo County Tax Roll.**

President Woren opened the public hearing. There were no members of the public present. The District Administrator reported that there were no written protests received.

ACTION: Director Lohman moved to close the public hearing. (Lohman/Clark). Approved 5-0.

ACTION: Director Pollard moved to approve the Resolution Adopting the Sewer Service Charge Report for Fiscal year 2007-2008 and the Delinquent Garbage Account Report for Fiscal Year 2006-2007, and Authorizing the Collection of Said Charges on the San Mateo County Tax Roll. (Res. 2007-007). (Pollard/Erickson). Approved 5-0.

- 2. Consideration of Variance Application: Doug Machado, APN: 047-285-120, Santiago, El Granada, 4,875 sq. ft. parcel, zoned R-1/S-17 (5,000 sq. ft. minimum), Proposed Single-Family Dwelling.**

ACTION: Director Clark moved to approve a Variance for APN 047-285-120, as all of the required findings had been met, subject to the two lots being merged. (Clark/Lohman). Approved 5-0.

3. Consideration of Request for Permit Refund by the San Mateo County Harbor District (Permit #3051).

The General Manager reported that the Harbor District had requested a 100% refund of their permit fees paid for the proposed restroom/laundry facilities as the project will not be constructed at this time due to limited funds. Mr. Duffy further explained that District Code currently allowed for a 75% refund of the connection fees paid, which may conflict with State law requiring that fees be tied to costs incurred.

ACTION: Director Pollard moved to direct staff to draft an ordinance for consideration at the next meeting to allow for the refund of 100% of connection fees paid, less administrative costs involved in the refund. (Pollard/Erickson).

Approved 5-0.

4. Consideration of Letter of Engagement with AKT (formerly Grice, Lund & Tarkington) for FY 06/07 Auditing Services.

Director Woren requested that staff ask AKT to use a larger font in their correspondence with the District.

ACTION: Director Pollard moved to approve letter of engagement with AKT for FY 2006/07 auditing services. (Pollard/Erickson). Approved 5-0.

5. Consideration of a Survey or Advisory Ballot Measure to Gauge the Community's Interest in Pursuing Parks and Recreation Powers for the District.

The Board and staff discussed various means to gauge public interest in providing greater parks and recreation services throughout the District.

ACTION: Director Pollard moved to engage the services of a polling company to conduct a survey of District residents to gauge interest and opinions on parks and recreation options, as well as costs. (Pollard/Clark). Approved 5-0.

CONSENT AGENDA

President Woren requested that Item 6 be held for discussion.

7. Approval of July 2007 warrants totaling \$114,462.07 (Checks 2830- 2855).

8. Approval of Assessment District Administrative Costs Fund distribution #01-07/08 totaling \$3,906.97.

9. Approval of June 2007 Financial Statements.

ACTION: Director Clark moved to approve Consent Agenda Items 7, 8, and 9. (Clark/Pollard). Approved 5-0.

6. Approval of Special and Regular Meeting minutes for June 21, 2007.

President Woren stated that the following statement should be added to the Board action for Item 5: “, and that the installation of the warning device does not interfere with the installation or use of a photovoltaic energy producer”.

ACTION: Director Clark moved to approve Consent Agenda Item 6 as amended above. (Clark/Pollard). Approved 5-0.

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

10. Sewer Authority Mid-Coastside.

President Woren provided a review of the last SAM meeting.

11. Report on other seminars, conferences, or committee meetings.

INFORMATION CALENDAR

12. Attorney's Report.

None.

13. Treasurer's Report.

None.

14. General Manager's Report.

None.

15. Administrator's Report.

Delia Comito reported that a total of 29 sewer permits were issued during the 06/07 fiscal year; 23-single family dwellings, 2-commercial and 1-mainline extension permit, that Recycle Drop-off Day was to be held on 7/27/07, and as a follow up to a question from last months meeting, that the District's Conflict of Interest Code requires candidates to file a Form 700.

16. Engineer's Report.

- a. Update on Naples Beach Pump Station/Medio Creek Bridge Project. The General Manager provided an update and answered questions on the progress of the project.
- b. Summary of Engineering Services

FUTURE AGENDA ITEMS

ADJOURN TO CLOSED SESSION

1. Conference with Real Property Negotiator, Chuck Duffy (Government Code Section 54956.8).

Negotiating parties: San Mateo County Harbor District and Granada Sanitary District, property under negotiation: APN 047-262-010.

RECONVENE TO OPEN SESSION

District Counsel Jonathan Wittwer announced there was no reportable action taken in Closed Session.

ADJOURN REGULAR MEETING

The Regular Meeting was adjourned at 9:29 p.m.

SUBMITTED BY:

APPROVED BY:

Chuck Duffy, General Manager

Ric Lohman, Secretary

Date Approved: August 19, 2007